



Coordinator of Assessment & Evaluation

The File Hills Qu'Appelle Tribal Council (FHQTC) Education Department offers second-level services and supports to First Nations member Nations in addition to education services to other FHQTC entities.

FHQTC Education is seeking a dynamic, innovative, and motivated individual to fill the position of Coordinator of Assessment & Evaluation for grades K-12. The ideal candidate will be responsible for instructional leadership and will oversee all aspects of student assessment, research, and evaluation.

The Coordinator of Assessment and Evaluation will plan, coordinate, and conduct activities related to assigned assessment and testing programs. The role will require an aspect of training and presenting information to site and school personnel. The Coordinator will help facilitate informed decisions regarding use of data for the improvement of student achievement, programs, and development of annual "Imprint for Success" school plans.

Qualifications

- Bachelor of Education, Master of Education Degree preferred;
- Valid Saskatchewan Professional A Teacher's Certificate;
- Registered member of The Saskatchewan Professional Teachers Regulatory Board;
- Minimum of four (4) years successful teaching experience and previous data work;
- Knowledge of First Nations culture and traditions with experience working in a First Nations organization is an asset;
- Satisfactory Criminal Record Check with Vulnerable Sector Check and valid Driver's License.

Responsibilities

The ideal candidate will possess a high level of technical skills to be able to analyze, interpret, articulate, and communicate current data results utilizing a variety of data sources. The ideal candidate will establish the procedures for data storage and maintenance of all student information.

Interested applicants are invited to submit letter of application, resume and three Supervisory reference including current/last employer to:

FHQTC Human Resources
740 Sioux Avenue, Box 985
Fort Qu'Appelle, SK. S0G 1S0

EMAIL: Stephanie.montgrand@fhqtc.com

DEADLINE DATE - JULY 22nd, 2022

